



Atherstone & Bedworth Heath Nursery Schools & Warwickshire Early Years Hub

Code of Conduct for Governors Sept 2021-2022

This *Code of Conduct* provides you with clear boundaries in terms of what is and is not acceptable conduct. It aims to provide consistent guidelines, enabling all governors to work within an environment of trust and mutual respect. The role of the governor is a responsible one, with access to highly confidential information. Stakeholders are entitled to expect the highest standards of integrity from governors and to know that all decisions and actions taken are fair and impartial, respecting equality of opportunity for all. Breaches of the *Code of Conduct* will be considered very seriously and may result in your removal from the governing body.

General

I have responsibility for determining, monitoring and keeping under review the broad policies, plans and procedures within which the school operates.

I recognise that the headteacher is responsible for the implementation of policy, day-to-day management of the school and the implementation of the curriculum.

I accept that all governors have equal status, and although appointed by different groups (i.e. parents, staff, LA) our overriding concern will be the welfare of the school as a whole.

I have no legal authority to act individually, except when the governing body has given me delegated authority to do so.

I have a duty to act fairly and without prejudice, and in so far as I have responsibility for staff, I will fulfil all that is expected of a reasonable employer, in accordance with relevant employment legislation and LA policies and procedures.

I will encourage open governance and shall be seen to be doing so.

I will consider carefully how the governing body's decisions may affect other schools.

I will declare my business interests annually as required.

I will declare any personal conflict of interest, which may arise during meetings and accept the need to withdraw if deemed necessary.

I will not pass any information, or make comment, to the press or other media unless expressly authorised to do so by the governing body.

Commitment

I acknowledge that accepting office as a governor involves the commitment of amounts of dedicated time and energy.

I will involve myself actively in the work of the governing body and accept my fair share of responsibilities, including service on committees or working groups.

I will attend meetings regularly, punctually and be well prepared.

I acknowledge that failure to attend meetings for a period of six months without the consent of the governing body could lead to disqualification.

I will get to know the school well and respond to opportunities to involve myself in school activities.

I will seek and accept appropriate training through the attendance of courses and seminars.

Relationships

I will strive to work as a team member.

I will seek to develop effective working relationships with the head, staff and parents, the LA and other relevant agencies and the community.

I will treat all stakeholders with courtesy and respect, using neither aggressive nor offensive behaviour.

I will not use my position to gain advantage in other relationships with the school or community (e.g. as a teacher, employee, parent or councillor).

I will ensure that my other relationships with the school (i.e. parent, employee) are conducted in a proper and ethical manner, and that my standing as a governor is not compromised or open to misinterpretation.

Confidentiality

I will observe complete confidentiality regarding all matters.

I will exercise the highest degree of caution when involved in sensitive issues arising outside the Governing Body, which may have an impact on the work of the Governing Body or the operation of the school.

Conduct

I will encourage the open expression of views at meetings, but accept collective responsibility for all decisions made by the governing body or its delegated agents.

I will only speak or act on behalf of the Governing Body when I have been specifically authorised to do so.

In making or responding to criticism or complaints affecting the school I will follow the procedures established by the Governing Body.

My visits to school will be undertaken within the framework established by the Governing Body and agreed with the headteacher.

In discharging my duty I will always be mindful of my responsibility to maintain and develop the ethos and reputation of the school.

I will notify the clerk to the governors in advance if unable to attend a meeting.

I undertake to act responsibly, in good faith and within my delegated authority at all times.

By signing this code of conduct I am agreeing to the terms within

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Signature

Print Name

Date: