



Atherstone & Bedworth Heath Maintained Nursery Schools and Warwickshire Early Years Hub

Governor Monitoring Policy

Date initial Policy Written	February 2013		
Approved by Governors			
Revision 1 Due: February 2015	Date completed:	Head teacher	Chair of Governors
	15/12/13	A L King	B.C. Slater
February 2017	Date:	Head teacher	Chair of Governors
February 2019	March 2019	Head teacher <i>Nicci Burton</i>	Governing Body Representative <i>D Wainwright</i>
February 2020	Date March 2020	Head teacher <i>Nicci Burton</i>	Governing Body Representative <i>D Wainwright</i>
February 2021	Date March 2021	Head teacher <i>Nicci Burton</i>	Governing Body Representative <i>W Dodd</i>
February 2022	Date February 2022	Head teacher <i>Nicci Burton</i>	Governing Body Representative <i>W Dodd</i>
February 2023	Date January 2023	Head teacher <i>Nicci Burton</i>	Governing Body Representative <i>W Dodd</i>
September 2024	Date: September 2024	Head teacher <i>Nicci Burton</i>	Governing Body Representative <i>J Toal</i>

Context

One of the key roles and responsibilities for the Governing Body is to monitor the progress and performance of the school. Undertaking visits demonstrates the Governors' commitment in the strategic management of the school by helping to hold the school to account and evaluate its progress.

The current OFSTED Evaluation Schedule requires Governors to have a good understanding of the strengths and weaknesses of the school and to know about what action is being taken to begin about improvement.

The Governors visiting programme is an integral part of the school's yearly monitoring calendar. Governor monitoring will take place each term. Monitoring will usually be aligned to the Single Integrated Development Plan priorities (SIDP). In addition the safeguarding governor will undertake termly visits.

Each Governor is encouraged to make at least one visit a year during school time.

Visits enable Governors to:-

- See the school at work and observe the range of attitudes, behaviour and achievements
- Understand strengths and weaknesses and how staff contribute towards the quality improvement process
- Get to know the staff and demonstrate their commitment to the school
- Give active support to the staff and the activities of the school
- Be aware of the effect of change and different approaches to teaching and learning
- Evaluate resources and discuss with staff further requirements
- Gain first hand information to assist with policy making and decision taking
- Work in partnership with the staff

Before making a visit Governors will

- Contact the Headteacher and agree a date, time and focus for the visit
- Clarify the etiquette, courtesies and expectations for the visit
- Plan which services will be visited and draw up a timetable
- The Headteacher or member of the SLT will ensure that all staff are aware of the visit and the expectations on them

On the day of the visit the Governor will remember to act within guidelines and:-

- Arrive on time and clarify the timetable with the Headteacher
- Act as an observer and only participate in the class at the invitation of staff
- Respect the professionalism of staff, supporting but not interfering

After the visit the Governor will:-

- Remember to thank the staff and children
- Meet with the Headteacher to give a verbal report, and to raise any issues that arose
- Governors must report without giving opinions and where possible individuals should not be able to be identified
- To complete feedback, to follow up on actions and to share outcomes with the full governing body

It is important to remember that visits are a snapshot in time, and judgements should not be made arbitrarily. **The visit is not about:-**

- Inspection
- Making judgements about the professional expertise of staff
- Checking on your own children
- Pursuing a personal agenda
- Arriving with inflexible pre-conceived ideas
- Additional governing monitoring can take the format of team meetings and phone calls. These meetings will be logged on the governor monitoring log.

This Policy will be updated as part of an on-going cycle